

How to use Direct Connect to link your eBranch account to:



1. SET UP FEED

Open your QuickBooks software. Click on the **Banking** tab. Select **Bank Feeds** and select **Set Up Bank Feed for an Account**.

Testing - QuickBooks Pro 2014				
s	Banking Reports Window Help	Special Offers		
	Write Checks Ctri+W Order Checks & Envelopes Enter Credit Card Charges Use Begister Ctri+R	Home		
_	Make Deposits Transfer Funds Reconcije	>₽ 🕰		
s	Bank Feeds	Bank Feeds Center		
	Loan Manager	Set Up Bank Feed for an Account Participating Einspicial Institutions		
	Other Names List	Import Web Connect File		
	Get Financing	Create a Message for your Bank Change Bank Feeds Mode		

2. FIND US

Type in Hawaii Community Federal Credit Union in the search box. Once the search is complete click on "Hawaii Community Federal CU".

Step 1: Find your bank



3. CONNECT

Enter your eBranch Online Banking Access ID and password. Click **Connect**.

Step 2: Connect Hawaii Community Federal CU to QuickBooks

Online Banking Access ID	For your account	
1		
Online Banking Passcode	For your account	

4. PROBLEM WITH LOGIN

You will receive an error in QuickBooks stating "There is a problem with your login".

You must log in to your HCFCU eBranch Online Banking account at www.hicommfcu.com to allow QuickBooks access to your account.

5. ALLOW ACCESS

Once logged in to eBranch Online Banking:

• Click Messages.

• Open the most recent message with the following subject: "Access requested from personal finance software".

- Follow instructions in message.
- Enable the pending request from QuickBooks.
- Click Confirm.

6. CONNECT

Return to your QuickBooks software and enter your eBranch Online Banking Access ID and password. Click **Connect**.

Step 2: Connect to QuickBooks	Hawaii Community Federal CU				
No fees apply. Want more options? U	es apply. Want more options? Use Advanced Setup.				
Online Banking Access ID	For your account				
1					
Online Banking Passcode	For your account				

7. LINK YOUR ACCOUNTS

Follow the prompts and screens in QuickBooks to select the accounts you wish to import into the software.

8. ACCOUNT IS LINKED